



Community
Access Partners of
San Buenaventura

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"Empowering Community Through Media Access"

Finance Committee Meeting Minutes

Monday, July 27 – 5:45pm

CAPS Offices o 65 Day Road o Ventura, CA 93003

- A. Call to Order / Roll Call – The meeting was called to order at 5:45pm**
Members Present: Kathryn Yamada, Lisa Snider
Members Absent: George Tabata
Staff Present: Todd Thayer
- B. Public Communications - None**
- C. Approval of Minutes from June 22, 2009 – M/S/P**
- D. New Business**
 - 1) Review 2009 Q2 financials & draft financials for July – **Treasurer Yamada and the Executive Director reviewed the 2009Q2 financials, and the draft financials from July. There are some issues with pre-paid (insurance) that are skewing the budget numbers.**
 - 2) Review cash-flow analysis – **The Executive Director presented the cash-flow analysis (using draft 07/09 data) we are making progress on meeting the minimum cash reserve target of 3 months operating.**
 - 3) Interviews with accounting candidates – **The committee met with 2 accounting firms**
- E. Committee Member Communications**
- F. Adjournment – There being no other business, the meeting was adjourned at 6:40pm**