



Community Access
Partners of
San Buenaventura

65 Day Road
Ventura, CA 93003

(805) 658-0500 ph
(805) 658-0505 fax
www.capstv.org

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"Empowering Community Through Media Access"

Executive Committee Minutes

Monday February 23, 2009 5:00pm

CAPS Offices: 65 Day Road, Ventura CA 93003

- 1) Roll Call – **The meeting was called to order at 5:10pm**
Members Present – Alisa Moore, Kathryn Yamada, Darryl Dunn
Members Absent – Anne Hallock
Staff Present – Todd Thayer
- 2) Public Communications - **None**
- 3) Approve Minutes from January 26, 2009 – **M/S/P**
- 4) **New Business**
 - a) Review audit progress – **The Executive Director reported on the status of the audit. The field work is complete. We're waiting for the final '08 payments from the City.**
 - b) Review financials & cash-flow analysis
 - c) Review studio & control room progress – **The Executive Director gave a brief update on the status of the studio and control room build-out**
 - d) Connectivity update – **The Executive Director reported that the Time / Warner fiber transceivers had arrived**
 - e) Consider process for Executive Director performance and compensation review – **M/S/P**
- 5) **Board Meeting items**
 - a) Staff reports
 - b) Presentation by Ventura Film Festival (Lorenzo Destefano)
 - c) Committee & Working Group reports
 - d) ~~Review 2008 Financials~~
 - e) Consider process for Executive Director performance and compensation review
 - f) Connectivity Update
 - g) Budget and cash-flow review
- 6) **Adjournment – There being no other business, the meeting was adjourned at 6:25pm**