



Community  
Access Partners of  
San Buenaventura

65 Day Road  
Ventura, CA 93003

(805) 658-0500 ph  
(805) 658-0505 fax  
www.capstv.org

**Board of Directors:**

Scott Ripple  
Chair

Ron Halt  
Vice-Chair

Kathryn Yamada  
Treasurer

Darryl Dunn  
Secretary

Marcia Grace Alcott  
Jackie Griffin  
Anne Hallock  
Alisa Moore  
David Rios  
Ed Wehan  
Terry Wieser

## "Empowering Community Through Media Access"

---

### Executive Committee Meeting Minutes

Thursday August 7, 2008 5:00pm

CAPS Offices: 65 Day Road, Ventura CA 93003

Scott Ripple – Chair  
Ron Halt – Vice-Chair  
Kathryn Yamada – Treasurer  
Darryl Dunn – Secretary  
Todd Thayer – Executive Director

- 1) Call To Order / Roll Call – **The meeting was called to order at 5:00pm**  
**Members Present: Scott Ripple, Ron Halt, Kathryn Yamada**  
**Members Absent: Darryl Dunn**  
**Staff Present: Todd Thayer**
- 2) Public Communications - **None**
- 3) Approve Minutes from June 9, 2008 – **M/S/P**
- 4) New Business
  - a) Review 2008Q2 financials & cash-flow analysis – **Treasurer Yamada and the Executive Director reviewed the financials**
  - b) Review FDIC insurance limits – **Treasurer Yamada gave a brief presentation on FDIC insurance limits and CAPS potential exposure (for total balances in excess of \$100,000)**
  - c) Consider CDARS investment vehicle as short-term shelter for funds exceeding \$100,000
  - d) Approve New Life consulting disbursement to ED in the amount of \$ 1,252.35 (25% of \$ 5,009.42) – **M/S/P**
  - e) Review capital purchase, studio & control room progress – **The Executive Director gave an update on the control room build out and equipment purchasing. Delays with the start of construction allowed us to begin purchasing of studio cameras**
  - f) Consider moving October meetings from 10/13 & 10/20 to 10/6 & 10/13 – **The Executive Director proposed moving the October meeting dates forward by one week to avoid the school district fall break**
  - g) Consider ACM national board nomination of ED – **After consideration, the committee will recommend approving the Executive Director's participation with the Alliance for Community Media's national board (if elected)**
- 5) Board Meeting items
  - a) Executive Director report
  - b) Review outreach activity
  - c) Review 2008 Q2 financials
  - d) Review & capital purchase plan
  - e) Approve date change for annual meeting and CAPPIE awards from October 20<sup>th</sup> to October 13<sup>th</sup>, 2008
  - f) Consider ACM national board nomination of ED
- 6) Adjournment – **There being no other business, the meeting was adjourned at 6:05pm**