



Community  
Access Partners of  
San Buenaventura

65 Day Road  
Ventura, CA 93003

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**Board of Directors:**

Scott Ripple  
Chair

Ron Halt  
Vice-Chair

Kathryn Yamada  
Treasurer

Darryl Dunn  
Secretary

Marcia Grace Alcott  
Jackie Griffin  
Anne Hallock  
Alisa Moore  
David Rios  
Ed Wehan  
Terry Wieser

## **"Empowering Community Through Media Access"**

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### **Board of Directors – Meeting Minutes**

Monday, August 18, 2008 – 5:30pm

CAPS Offices o 65 Day Road o Ventura, CA 93003

- A. Call to Order / Roll Call - – The meeting was called to order at 5:30pm**  
**Members Present: Scott Ripple, Ron Halt, Darryl Dunn, Marci Alcott, Jackie Griffin, Anne Hallock, David Rios, Ed Wehan, Terry Wieser, Alisa Moore (6:14)**  
**Members Absent: Kathryn Yamada**  
**Staff Present: Todd Thayer**  
**Other Present: George Tabata**
- B. Public Communications - None**
- C. Approval of minutes from June 16, 2008 – M/S/P**
- D. Executive Director's Report – The Executive Director gave a brief report on CAPS and current activities and issues**
- E. Standing Committee Reports**
- 1) Executive Committee
    - a) Review meeting of August 7, 2008 – **Chair Ripple gave a brief review of the meeting**
    - b) Consider Executive Director participation on Alliance for Community Media National Board – **After discussion, a motion was made to authorize the funds for expenses related to ACM National Board participation – M/S/P**
    - c) Review of FDIC insurance issues / CAPS account balances – **Treasurer Yamada reviewed the FDIC insurance account limits and corresponding balances**
    - d) Review of CDARS as investment vehicle – **Treasurer Yamada reviewed CDARS offered at CWB**
    - e) Review 2008 Q2 Financials & cash-flow – **Treasurer Yamada and the Executive Director reviewed 2<sup>nd</sup> quarter financials and cash-flow analysis**
  - 2) Finance Committee – **(met as a superset of the Executive Committee)**
- F. Ad-Hoc Working Groups**
- 1) By-Law Review Working Group – **Did not meet**
  - 2) Employee Handbook Working Group – **Did not meet**
  - 3) Board Candidate Working Group – **Did not meet**
- G. New Business**
- 1) Review capital purchasing and control room / studio progress – **The Executive Director review the progress on the purchasing of studio cameras and the control room construction**
  - 2) Consider date change for October meetings – **Staff recommendation: Reschedule Executive Committee meeting from October 13<sup>th</sup> to October 6<sup>th</sup> and Annual Meeting / Board meeting from October 20<sup>th</sup> to October 13<sup>th</sup> – M/S/P**
- H. Board Member Communications**
- I. Adjournment – There being no other business, the meeting was adjourned at 6:42pm**