



# Equipment Request Form

Reservation # in Facil	
Date:	Initials:
For Staff Use Only	

Member Name: \_\_\_\_\_ CAPS Member ID#: \_\_\_\_\_  
 (Please print)

Project Title: \_\_\_\_\_ Project ID#: \_\_\_\_\_

Date Submitted: \_\_\_\_\_ Date Equipment Needed: \_\_\_\_\_

**Note: Equipment requests should be received at least 24 hours in advance. Members are advised to thoroughly review their equipment needs prior to making a request. Requests for "add-on" equipment will be based on equipment availability.**

\*\*\*\*\* CAPS cannot guarantee the availability of equipment. \*\*\*\*\*

EQUIPMENT LIST	VALUE	REQUESTED
<i>Reminder: Only ONE camera per certified CAPS member</i>		(Insert a ✓ here)
<b>CAMERA</b>		
Sony PD150 w/ (1 Large battery & 1 Small battery)	\$4,715.00	
• Silver Bogen 3063/3046 Tripod	\$748.00	
• 1 - eW100 Wireless Lavalier Mic Package	\$690.00	
Sony VX2100 w/ (1 Large battery & 1 Small battery)	\$2,645.00	
• Green Bogen 3160 Tripod	\$391.00	
• 1 - eW100 Wireless Lavalier Mic Package	\$690.00	
Sony TRV900 w/ (1 Large battery & 1 Small battery)	\$2,645.00	
• Green Bogen 3160 Tripod	\$391.00	
• 1 - eW100 Wireless Lavalier Mic Package	\$690.00	
<b>LIGHTING</b>		
Lowell Go Package	\$1,035.00	
NRG Lighting Package	\$575.00	
<b>AUDIO</b>		
635 A/B Hand Held Omni-Directional Mic	\$150.00	
SM58 Shure Hand Held Mic	\$125.00	
SKM100 – Wireless Hand Held Mic	\$443.00	
SKP100 – Wireless Plug-On Transmitter	\$253.00	
MX391/C – PZM Mic	\$207.00	
ME-66 – Shotgun Mic	\$552.00	
G556 – Gitzo Fish pole	\$97.00	
Table Top Mic Stand	\$19.00	
M367 Shure Mono Field Mixer	\$690.00	
FP42 Shure Stereo Field Mixer	\$1,725.00	
1202 Mackie Mixer	\$345.00	
eW100 – Wireless Lavalier Mic Package ** See Note **	\$690.00	

\*\* Each camera checks out with one (1) eW100 Wireless Lavalier package – At the time of check-out, additional Lavalier packages may be requested, but will only be checked out based on their availability.

<b>EQUIPMENT LIST</b>	<b>VALUE</b>	<b>REQUESTED</b>
		(Insert a ✓ here)
<b>BATTERIES</b>		
<b>NP-F960 (Large)</b>	\$92.00	
<b>NP-F330 (Small)</b>	\$58.00	
<b>LIGHT DISC (REFLECTOR)</b>		
<b>52" White/ Silver</b>	\$87.00	
<b>CABLES – Please list type and length.</b>		<b>QUANTITY REQUESTED</b>
<b>Video Cables</b>		
<b>Audio Cables</b>		
<b>ADAPTORS – Please list type</b>		<b>QUANTITY REQUESTED</b>
<b>Video Adaptors</b>		
<b>Audio Adaptors</b>		
<b>OTHER</b>		

In signing, the member accepts liability for all equipment that leaves the CAPS facility.

Signature of Certified CAPS member

Date

**Notes:**
