



Community
Access Partners of
San Buenaventura

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ventura, ca 93003

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Board of Directors:

Alisa Moore
Chair

Anne Hallock
Vice-Chair

Kathryn Yamada
Treasurer

Darryl Dunn
Secretary

Peter Burgi
Ron Halt
Jackie Griffin
Scott Ripple
Lisa Snider
George Tabata
Ed Wehan
Terry Wieser

"Empowering Community Through Media Access"

Finance Committee Meeting Agenda

Monday, August 24, 5:45pm

CAPS Offices o 65 Day Road o Ventura, CA 93003

Members

Kathryn Yamada – Treasurer
Lisa Snider
George Tabata
Todd Thayer – Executive Director

A. Call to Order / Roll Call

B. Public Communications

This is the time set aside during the meeting for members of the public to address the committee concerning any item that has been described in this notice. Persons wishing to address the committee should fill out a "Speaker Form" prior to the board reaching this point on the agenda.

C. Approval of Minutes from July 27, 2009 and August 3, 2009

D. New Business

- a) Review **draft** financials for July (Gray & Associates)
- b) Review 2008 audit management letter in preparation for Finance & Accounting procedures review
- c) Consider Finance & Accounting Procedures
 - i) Audit review
 - ii) Form 990 review (committee / board)
- d) Consider guidelines for 2010 operating and capital budgets

E. Board Member Communications

F. Adjournment