



Community Access
Partners of
San Buenaventura

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Board of Directors:

Alisa S. Moore
Chair

Anne Hallock
Vice-Chair

Kathryn Yamada
Treasurer

Darryl Dunn
Secretary

Peter Burgi
Jackie Griffin
Ron Halt
Scott Ripple
Lisa Snider
George Tabata
Ed Wehan
Terry Wieser

"Empowering Community Through Media Access"

Executive Committee Agenda

Monday July 27, 2009 5:00pm

CAPS Offices: 65 Day Road, Ventura CA 93003

Alisa Moore – Chair
Anne Hallock – Vice-Chair
Kathryn Yamada – Treasurer
Darryl Dunn – Secretary
Todd Thayer – Executive Director

1) **Roll Call**

2) **Public Communications**

This is the time set aside during the committee meeting for members of the public to address the committee concerning any item that has been described in this notice. Persons wishing to address the committee should fill out a "Speaker Form" prior to the committee reaching this point on the agenda.

3) **Approve Minutes from July 27, 2009**

4) **Old Business**

- a) Update on Executive Director performance review – Alisa Moore
- b) Review status of third channel request – Anne Hallock

5) **New Business**

- a) Appoint Gray & Associates as Inspector of Elections for 2009 Board Election
- b) Set 12 noon, Tuesday August 25, 2009 as record date for 2009 Board Election
- c) Update on connectivity / Charter
- d) Authorize return of \$ 12,971.89 in PEG equipment funding to Time/Warner

6) **Next Executive Committee meeting – 10/13**

7) **Next Board Meeting 8/31**

- a) Executive Director Report
 - i) Board Elections
 - ii) Municipal Elections
 - iii) Consulting / Fee-For-Service
 - iv) Connectivity
 - v) Summer Youth Employment Program
- b) Committee & Working Group reports
 - i) Executive Committee - Update on Executive Director performance review
 - ii) Finance Committee
 - (1) Update on accountant search
 - (2) Changes to audit / tax filing procedures
 - iii) Nominating Committee
 - (1) Board Election status
 - iv) Marketing Working Group
 - v) Bylaws Review Working Group
- c) Status of third channel request

8) **Committee Member Communications**

9) **Adjournment**