



Community
Access Partners of
San Buenaventura

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Board of Directors:

Alisa Moore
Chair

Anne Hallock
Vice-Chair

Kathryn Yamada
Treasurer

Darryl Dunn
Secretary

Peter Burgi
Ron Halt
Jackie Griffin
Scott Ripple
Lisa Snider
George Tabata
Ed Wehan
Terry Wieser

"Empowering Community Through Media Access"

Board of Directors Meeting Agenda

Monday, February 2 – 5:30pm

CAPS Offices o 65 Day Road o Ventura, CA 93003

A. Call to Order / Roll Call

B. Public Communications

This is the time set aside during the meeting for members of the public to address the board concerning any item that has been described in this notice. Persons wishing to address the board should fill out a "Speaker Form" prior to the board reaching this point on the agenda.

C. Approval of minutes from December 15, 2008

D. Staff Reports

1) **Executive Director's Report**

E. Standing Committee Reports

1) **Executive Committee**

a) Consider process & timeline for completion of Executive Director 2008 performance review

2) **Finance Committee** – Kathryn Yamada

a) Report on financials & cash position

F. Ad-Hoc Working Groups

1) By-Laws Review working group – Did not meet

2) Employee Handbook Working Group – Did not meet

3) Marketing Working Group – Anne Hallock

G. New Business

1) Approve correction to 2009 Operating Budget

2) Approve Purchase Orders – Copier / DocuProducts - \$8,200

3) Consider support / partnership with Ventura Film Festival / Neighborhood Cinema

H. Board Member Communications

I. Adjournment